



MADRAS FERTILIZERS LIMITED
(A Govt. of India Undertaking)
Post Bag No.2, Manali, Chennai 600 068
Phone No.(044) 25945225 / 25945221 / 25945214

Madras Fertilizers Limited, (MFL), a leading Public Sector Undertaking engaged in manufacturing & Marketing of Chemical Fertilizers, Bio Fertilizers, Agrochemicals & Organic Manures is looking for energetic and result-oriented talented persons for the following posts:

(I)

S.No.	Graduate Engineering Trainees / Management Trainees	First Class (Full Time)	SC	ST	OBC	UR	EWS	TOT
1	Production	B.E./B.Tech - Chemical / Petro Chemical Engineering	1	-	3	8	1	13
2	Chemist	M.Sc.(Chem)	-	-	-	2		2
3	Marketing	B.Sc (Agri) or MBA (full time) – Mktg.	-	-	2	5		7
4	Safety	Any branch of Engg or Technology with Diploma in Industrial Safety recognized by GOI or Govt. of Tamilnadu	-	-	-	1		1
5	Personnel	PG Degree in Personnel Management / Public Administration / Social Work / Sociology or MBA (full time) - HRM	-	-	-	1		1
6	Commercial & MM	Any branch of Engg or Technology with Diploma in Materials Management or MBA (full time) with Materials Management preferable..	-	-	1	4		5
7	Analyst Programmer	BE / B.Tech (Computer Science/ Information Technology) / ECE / MCA / M.Sc. (Computer Science)	-	-	1	-		1
8	Finance & Accounts	M.Com or CA / ICWA / MBA (full time) with specialization in Finance	-	-	1	-		1
			1	-	8	21	1	31

S.No. 1-8 : Trainees will undergo one year training and they will be absorbed in E1 pre-revised scale of pay (Rs 16400-40500) on completion of one year.

(II)

S.No.	Technical Assistant Trainees (TAT) / Lab Analyst Trainees (LAT)	Qualification	No. of Posts				
			SC	ST	OBC	UR	TOT
	DISCIPLINE	First Class (Full Time)					
1	Operations	Diploma in Chemical / Petrochemical Engineering / Technology	9	-	-	18	27
2	Lab Analyst	B.Sc with Chemistry as major subject	-	-	-	2	2
3	Mechanical	Diploma in Engineering - Mechanical	2	-	-	8	10
4	Electrical	Diploma in Engineering – Electrical	1	-	-	3	4
5	Instrumentation	Diploma in Engineering – Instrumentation	1	-	-	3	4
6	Civil	Diploma in Engineering - Civil	-	-	-	1	1
	Adminstrative Personnel						
7	Accountant	B.Com or CA (Inter) / ICWA (Inter)	-	-	-	1	1
8	Jr. Asst. Comml. & MM	Any Degree or Diploma in Commercial Practice or Modern Office Practice. Knowledge in typing and computer skills in MS-Office, Internet and e-mail is must.	-	-	1	4	5
9	Jr. Marketing Asst.		1	-	1	5	7
10	Jr.Personnel Asst.		-	-	-	1	1
			14	-	2	46	62

S.No.1-7 will be absorbed in Grade IV pre-revised pay scale (Rs 9830 -3%-(30) & S.No. 8-10 will be absorbed in Grade III B pre-revised pay scale (Rs 9270-3%-(30) on completion of two years.

Note : Post reserved for Physically Handicapped:

Technical Assistant Trainee (Operations) : 4 posts

Technical Assistant Trainee (Maintenance): 2 posts

UPPER AGE LIMIT: As on closing date of online submission of application:

GET /MT	Maximum 28 years
TAT / LAT/ Administrative Personnel	Maximum 25 years

Relaxation of Age:

SC /ST : Upper age relaxable by 5 years

OBC Candidates: Upper age relaxable by 3 years

Additional relaxation of 5 years will be given for physically disabled persons (i.e. upto 10 years for **PWDs** belonging to SC/ST category and 8 years for PWDs belonging to OBC category)

Reservation for SC/ST/OBC /EWS will be as per Government of India Directives

For online submission of application form and other norms:

Please visit our website www.madrasfert.co.in

Last date for submission of application: Oct 25, 2019

Emoluments:

Stipend for : (1) GET / MT : Rs 30,000/- per month

On successful completion of one year training, they will be placed in **E1**.

(2) TAT / LAT / Accountant : Rs 20,000/- per month during first year &

: Rs 25,000/- per month during second year of training

On successful completion of two years training, they will be placed in **Gr IV**.

(3) Jr. Asst. Comm. & MM/Jr.Mktg. Asst./Jr.Personnel Asst.

Rs 18,000/- per month during first year &

Rs 20,000/- per month during second year

On successful completion of two years training, they will be placed in **Gr IIIB**.

On absorption of one / two years, following will be the pay scale:

**Pay Scale: Gr III B: Rs 9270 – 3% - (30)
(Pre-revised)**

GR IV: Rs 9830 – 3% - (30)

E1 : Rs 16400 – 40500

PLACE OF POSTING

- During the Training / Probation period and /or after absorption, the candidates are liable to serve anywhere in India as per the Company's requirement. The selected candidates may be assigned jobs/functions/assignments as per the business requirements of the Company including **shift operations**.

SERVICE AGREEMENT

Selected candidates will have to serve the Company for a period of three years after training and in the event of leaving before the said period they are liable to pay the Company the sum mentioned below for getting relieved:

Bond amounts for a period of 3 years after training	
Technical/Lab Assistant Trainees / Administrative Personnel (TAT / LAT / Administrative Personnel)	Rs 2.00 lacs
Graduate Engineering Management Trainees/ Management Trainees	Rs 3.00 lacs

METHOD OF SELECTION:

Online Test

- **GET/MT:** Candidates qualifying the norms as prescribed in the advertisement will be called for online test. Shortlisted candidates based on their performance in the online test will be called for an interview and selection will be done in the order of merit.
- **TAT / LAT/ Administrative Personnel:** Candidates qualifying the norms as prescribed in the advertisement will be called for online test. Selection will be based on the marks secured in the online test in the order of merit.
- The question paper would be in two parts, Discipline related part and Aptitude part, Medium of test will be English. Duration of test will be two hours. The total number of questions will be 120 out of which 60 questions from relevant discipline and 60 questions (common for all disciplines) from General English, Quantitative aptitude, Reasoning & General Awareness. The questions shall carry one (1) mark for each correct answer and minus one third (minus 1/3) mark for each wrong answer.
- Online test will be conducted at Chennai. No request for change in date of online test or test centres, etc. will be entertained for any reason whatsoever.

➤ **Pre-Employment Medical Test**

Final appointment of candidates will be subject to their meeting Medical Fitness norms & standards as per MFL Pre-Employment Medical Examination / Medical standards. The candidature of candidates will be provisional till appointment.

➤ **Medical Standards**

Candidates provisionally selected by MFL will have to undergo a pre-employment medical examination before joining. The health of each candidate will be assessed by the MFL's authorized Company Medical Officer and the appointment will be subject to meeting the medical standards prescribed by the Company.

The decision on medical fitness by MFL's Company Medical Officer would be final and binding on all candidates. No correspondence or queries in this regard shall be entertained by MFL.

HOW TO APPLY:

- Application should be submitted in '**on-line**' mode only. Applications received by other means will not be considered. Candidates can apply for only **one** post. The candidate must possess a valid e-mail ID.
- Educational Qualification acquired through Part-Time / Correspondence/ Distance Learning / Online /part time mode shall render the candidate ineligible.
- Eligible candidates may apply online **from Sep 25, 2019 onwards to Oct 25, 2019 (17.00 hrs)** through the link available on www.madrasfert.co.in Candidates sponsored by Employment Exchange also need to apply online through this link only. No other means / mode of application will be accepted.
- Application processing fees of Rs **300/-** for TAT/LAT/**Administrative Personnel** and other administration posts Rs **500/- for GET/MT**, to be paid through online (General / OBC candidates) and for modalities of payment, please visit MFL website. **No application Processing fee for SC/ST / PHP& Ex-Servicemen candidates.**
- Candidates are advised to keep the details and password of their email id fully confidential and do not disclose the same. MFL shall not be responsible for any consequences arising out of candidates disclosing their email id related details to any other person.
- Applications **submitted after Oct 25, 2019 (17.00 hrs) will not be** considered.
- Remit Application fee (once remitted will not be refunded).

➤ **[CLICK HERE \[ONLINE APPLICATION\]](#)**

GENERAL INSTRUCTIONS:

- Candidates are required to carefully read the detailed advertisement and ensure that they meet the prescribed criteria before applying for the above posts. For all purposes, interpretation as per English version of the advertisement shall prevail.
- Candidates belonging to OBC category but falling in Creamy Layer are not entitled to OBC reservation/relaxation benefits. Accordingly such candidates may choose to apply for the positions provided they meet the age criterion applicable to general candidates and indicate their category as "UR".
- Persons with disabilities can also apply for the above posts in accordance with provision of para 25 of DOP & T OM NO.36035/3/2004 – Estt. (Res) dated 29.12.2005. Persons with disabilities (PWD) are persons with permanent disability of 40% and above. PWD candidates are required to submit a certificate issued by a medical board with a minimum of three members constituted by Central/State Government failing which, their candidature as PWD candidates will not be considered.
- Candidates currently employed in Govt / Semi-Govt / PSU will have to produce NO OBJECTION CERTIFICATE at the time of Skill Test and 'Relieving Order' from their Employers at the time of joining. In case, the candidate fails to do so, his candidature will not be considered.
- Candidates sponsored by Employment Exchange are required to submit thru **online application**.
- Candidates with Knowledge of local language will be preferred.
- Candidates have to make their own arrangement for travelling, lodging and boarding for appearing in online test and no TA/DA will be paid in this regard.
- The candidature of the applicant shall be provisional and subject to subsequent verification of antecedents/certificates/testimonials. In case it is found / known at any stage of selection/recruitment process or thereafter that a candidate does not fulfill the eligibility norms and / or that he has furnished any incorrect/misleading / false information / certificate / documents or has suppressed any material fact(s), his candidature will stand cancelled. If any of the information or material particulars as furnished by the candidate to MFL are found to be untrue, inaccurate or incorrect at any stage before or after his selection, then the same shall amount to misrepresentation / fraud and his services shall be liable to be terminated unilaterally by MFL, at any time.

- **The decision of MFL will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection and cancellation of the selection process either in part or full etc.,** Filling up of the posts is solely at the discretion of MFL and also subject to the suitability of candidates and MFL's requirement and no claim will arise for selection. MFL reserves the right to call only those candidates for various stages of selection process who in its opinion are likely to be suitable. MFL may at its discretion, alter the minimum eligibility standard/criteria to restrict the number of candidates or to make available sufficient number of candidates to be called for online test or for subsequent stages. No enquiry or correspondence will be entertained in this regard.
- Candidates are advised to regularly visit our website www.madrasfert.co.in for updates about the recruitment process or for any communication on dates/corrigendum / addendum/other modalities. Post notification all the correspondence would be through website/email only.
- Mere selection in Online Test or empanelment after the selection process shall not confer any right of appointment to the applicants.
- No change or category (like SC/ST/OBC/PHD/ESM) or any other information will be allowed at any stage after making online application. If any information is found incorrect / erroneous at any stage of recruitment process the candidature of the candidate can be rejected.
- If any candidate has acquired higher professional qualification or such equivalent/similar qualification than the one advertised he cannot claim it as entitlement for any further promotions or benefits.
- MFL reserves the right to change / modify / cancel / amend the selection/recruitment process or procedure thereof at its sole discretion without assigning any reason. Decision of MFL on any such matters would be final.
- The tentative date of the Online Test will be during first **week of November 2019**.
- Reservation for SC/ST/OBC will be as per Government of India Directives.
- The Management reserves the right to call suitable/short-listed candidates for online test. Requirements may also be relaxed for deserving candidates at the discretion of the Management.
- For claiming the benefit of SC / ST Category, the candidate should submit a proper Community Certificate as per the proforma prescribed by the Government of India.
- For claiming the benefit of OBC category, the candidate should submit a proper Community Certificate as per the proforma prescribed by the Government of India which would, among others, specifically mention that the candidate does not belong to the persons / sections (Creamy Layer) as mentioned in column 3 of the Schedule to the Department of Personnel and Training OM No. 36012/22/93-Estt.(SCT) dated 08-09-1993, Government of India.

- Corrigendum or Addendum or Cancellation of this advertisement, if any, shall be published only on the website of MFL and will **not** be published in the newspapers. Therefore, the candidates are advised to check the website of MFL.
- The number of vacancy may increase or decrease as per requirement of MFL.
- Shortlisted Candidates attending interview (GET / MT) will only be reimbursed restricted to the maximum of II A/C train fare for To and Fro Travel for the shortest route from the place of current residence to the place of interview on production of copy of ticket travelled.
- Candidates are advised to complete their registration process well before the last date to avoid last minute rush or because of any inadvertent possibility of inability / failure / technical snag while logging into the website of MFL www.madrasfert.co.in on account of heavy load on the internet or website jam during last days. MFL shall not accept any responsibility for the candidates for not being able to submit their application within the last day on account of aforesaid reasons or any other reasons.
- All successfully enrolled candidates will be allowed to download the admit card from the site. Please note that the admit card will not be sent by post.
- Selection and Appointment of candidates is subject to verification of Caste / Character & Antecedents from authorities concerned.
- All correspondences with candidates shall be done through the registered e-mail only. All information regarding Selection Schedule, Interview Call Letters etc., shall be provided through e-mail, apart from uploading the same on MFL Website. Responsibility of receiving, downloading and printing of call letters / any other information shall be of the candidate. MFL will not be responsible for any loss of email sent, due to invalid / wrong email ID provided by the candidate or delivery of e-mail to spam / bulk mail folder or for delay / non-receipt of information if the candidate fails to access his / her mail / website in time.

General Manager – P&A

ATTACHMENTS

1. Self-attested photocopies of the following Documents / Certificates are to be uploaded:
 - a. Age proof
 - b. Qualification (Diploma / Degree Certificates and Consolidated mark Statements, in support of Qualification)
 - c. Experience Certificates, from the present / previous employer(s) if applicable
 - d. Disability Certificate
 - e. Discharge Certificate for Ex-Servicemen, if applicable.
 - f. Latest Pay Slip Copy, if applicable
 - g. Self-certified translated copy of the SC / ST / OBC / EWS /Disability Certificate

**Madras Fertilizers Limited
Manali, Chennai 600 068
(CANVASSING OR BRINGING INFLUENCE IN ANY FORM WILL BE A DISQUALIFICATION)**